

Minutes

SOUTH PARK PARKS AND RECREATION DISTRICT (SPPRD) BOARD MEETING

April 26, 2023

DATE AND TIME: Pursuant to Colorado Revised Statutes § 32-1-903, a regular meeting of the board is scheduled on April 26, 2023, 6:00 PM, in person & on Zoom, South Park Recreation Center.

1. Call to Order 6:00PM
2. Roll Call – Cam, Jane, Matt and Denise
3. Public Comments - None
4. Approval of Minutes – Jane motions, Cam 2nd's, Motion passed
5. Financial
 - A. Adelina Update
 - i. Net income is under budget but plenty of time to balance out. Overall, Adelina is not concerned.
 - ii. Saam had a few questions. Revenues look good. Property tax revenues look good, but their still in the District account. These should offset the Rec's net income. This should catch up because of the dispersement to the Rec Center.
 - B. Quick Books Project Update & Challenges
 - i. Data transfer has happened. There were some issues, but Adelina and Saam were able to work through them. We're currently set up and Saam is getting data cleaned up. Scheduling and the time clock functions are being used through Quick Books. Upcoming payroll will be completely through the system. Adelina working through a few issues because of differences between desktop and online version.
 - C. Grants Update
 - i. Summit Foundation grant for \$10k submitted.
 - ii. \$100k grant for Congressional spending has moved to 2nd round.
 - iii. Saam working with Daniel Knudson on coalition funds for Rec Center upgrades for teenagers.
6. New Business
 - A. Demolition – Carrie POC
 - i. Carrie received an estimate for demo of steam room and front lobby work and another for the just the front area. The Board is considering using volunteers for demo work to save money.
 - ii. Before we decide about demoing the steam room, the Board thinks we should put together costs for preventing damage from the steam to the building (venting) to weigh future costs and future income for a party room.
 - B. School Board Agreement with Rec to use facilities (gym, pickle ball, etc.)
 - i. The Board may want to look at the IGA for the baseball field and other use to help promote recreation in our community. Developing a fee structure for future use of facilities would be a big goal. Denise to talk to Sheila Waite about building our relationship with the school district.

- C. Saam/Carrie – new front desk layout/design
 - i. Saam presented design layout. Redesigning the front desk would allow more space for weights, cardio, climbing, etc. The Board would like to get costs before we commit to beginning demo and remodel of space.
 - D. Squat rack estimates – other equipment considerations
 - i. Cam met with a rep to look at new weight equipment opportunities. Smith Machine (safety squat rack) (\$3k-6k) could be something we plan for. Another basic squat rack (\$1k-2k) could be used right away at a lower price. A squat rack seems to be in high demand during busy times.
 - E. Jim Carpenter build out estimate & next steps – Awaiting total cost estimates using volunteers demo.
 - F. Resolution 2023-02 – Election Cancellation
 - i. Cam read the resolution to cancel the upcoming election because there are two candidates and two open spots. Denise has recused herself from the Board vote because she is one of the candidates. Cam motions to pass the resolution, Jane 2nds, the motion passed.
7. Old Business
- A. Review Strategic Plan Actions & Updates
 - B. Spring Cleaning May 1-5 Communication Update – Members have been notified.
 - C. Permanent Board Meeting Day Adjustment Confirmation – Change in Public Notice
 - i. Cam motions to keep meetings the 4th Wednesday of each month, Denise 2nds, the motion passed
 - D. Leak & Roof Updates – Saam is putting together an RFP.
 - E. Bylaws Review Ongoing – Denise is working on.
8. Director's Report: Saam
- A. Membership & Program Growth & Development
 - B. Community & Member Engagement
 - C. Development & Staff Training – Lead Lifeguard Update
 - D. Facility & Technology Management (Rec Desk Update)
 - i. Natural gas prices are projecting to decrease.
 - ii. Saam working towards spin bike sales.
 - E. Communication with the Board
 - i. Some of the reduction in income is due to reduced cost of school swim lessons.
 - ii. New water fountain to be installed next week.
9. Executive Session: N/A
10. Motion to Adjourn – Jane motions to adjourn at 7:34PM; Cam 2nds, Motion passed