

# Minutes

## SOUTH PARK PARKS AND RECREATION DISTRICT (SPPRD) BOARD MEETING

July 26, 2022

**DATE AND TIME:** Pursuant to Colorado Revised Statutes § 32-1-903, a regular meeting of the board is scheduled on July 26, 2022, 6:00 PM, in person, South Park Recreation Center.

1. Call to Order – 6:03PM
2. Roll Call – Denise, Saam, Barb, Cam, Matt
3. Public Comments
  - A. Dustin with TBK Bank
    - i. Public Fund Accounts – Collateral above FDIC \$250,000; TBK operates at a loss
      1. New program (Insured Cash Sweep) allows FDIC insurance up to \$150 million; Account split up amongst other institutions; Operates as normal account in terms of writing checks; The bank pays the associated fees
      2. If we choose not to change our accounts to new program there is a chance TBK closes our account due to \$250,000 FDIC insurance limit
4. Approval of Minutes – Matt motions approve; Cam 2nds; Motion passed
5. Financial Report – Adelina (if available via call)
  - A. Adelina couldn't join
  - B. Saam reviewed
    - i. Overall, it looks in line, but we'd like Adelina to review with the Board
6. New Business
  - A. Board Officer Appointments – Matt makes motion to approve the nominations below, Cam 2nds, Motion passed
    - i. President – Denise nominated
    - ii. Vice President – Cam nominated
    - iii. Secretary – Matt nominated
    - iv. Treasurer – Barb nominated
    - v. Member-at-large – Jane nominated
  - B. Pools Special Initiative Grant Award and Next Steps
    - i. DOLA funding towards incentivizing hiring and retainment of life guards; DOLA awarded us \$12,500
    - ii. Distribution
      1. Board thinks we should develop matrix (years of service and hours worked) for this season to develop a bonus with some money left over

for sign-on bonuses (\$300) for new hires (estimating 4-5 new life guards) in August/September

2. Saam will put together plan by Tuesday next week

C. Incident Regarding Recent Church Group Use of the Rec

i. 50 kids using facility from church camp; They did not respect the facility and made a large mess; An employee had to clean up after this group and the mess was excessive

1. Denise would like Saam to reach out to the church group to let them know that they won't be welcome if it happens again
2. Denise would also like Saam to recognize the employee that went above and beyond to clean the facility afterwards
3. Cam thinks we should have a cleaning/damage deposit; Barb suggests we have the church group collect money prior to coming to the Rec Center to facilitate entry into the Rec Center

D. Scholarship/Pool Pass Ideas – Pool Pass Only Options

- i. Current rates for kids range from approx. \$3-6 based on single use vs punch passes; We currently allow transferring punches
- ii. No changes needed at this time

E. Our role/Foundations Role Supporting Other Community Services (Donations, etc.)

i. We currently give punch passes; Monetary donations come through the Board

F. Zenefits or similar Software – HR/Staffing Efficiencies 2023 Budget Idea

- i. Onboarding currently very time consuming; Saam would like to spend this time in other areas; \$8/employee/month; We would utilize for scheduling as well (we could drop the scheduling software currently being used)
- ii. The Rec registration process could also be looked at
- iii. Denise suggested we take an overall look at our technology packages and compare pricing from current vs. new and improved

7. Old Business

A. Strategic Planning – Expansion Discussion Continued – Date of both Pre and Actual Session

- i. Initial meeting would take 3 hours along with 2- 45 minute follow-up meetings; Cam would like to have an idea what we can accomplish before the meeting to help speed things up
- ii. Saam to put out the Strategic Plan he worked on
- iii. Saam to send out previous expansion plan
- iv. Board to organize a field trip to look at other facilities

B. Tolin Contract Up for Recompete – Status

i. Contract renewed

- C. Water Bottle Filler – Moved to 2023
  - D. Pickle Ball/Basketball Court – Next Steps
    - i. Saam to do more research on pricing
  - E. Marketing Flyers – Realtors – Discount
    - i. Saam ordered for less than previously thought
  - F. Executive Director Annual Review Status
8. Director's Report: Saam
- A. Membership & Program Growth & Development
  - B. Community & Member Engagement
  - C. Development & Staff Training
  - D. Facility & Technology Management
    - i. Rec Desk – flat fee program to replace Mind Body
    - ii. Cleaning Company review
  - E. Communication with the Board
    - i. We still need to find a bookkeeper familiar with special districts; Adelina to stay on until we find someone
    - ii. Family Medical Leave Insurance – 4%
      - 1. Board will need to vote on
9. Executive Session: N/A
10. Motion to Adjourn – Matt motions at 7:49; Cam 2nds; Motion Passed